

Legals

**CITY AND BOROUGH OF WRANGELL
JOB BULLETIN:
ACCOUNTING GENERALIST
FINANCE DEPARTMENT**

The City and Borough of Wrangell is recruiting for an Accounting Generalist to join the Borough's Finance Department.

The Accounting Generalist assists and supports all functions of the Finance Department, with primary duties including payroll and human resources, employee benefits administration, property taxes and assessment records, cash receipts management and reconciliation, and customer service. The position requires significantly advanced skills, efficiency and accuracy with computer aided accounting systems, Microsoft Excel, Outlook, Word, Access, Adobe Acrobat, and electronic document management and organization in general. The Accounting Generalist also acts as Recording Secretary for either the Planning & Zoning or the Port Commission, and as Deputy Borough Clerk in the Borough Clerk's absence.

This position will appeal to a candidate who thrives in a fast-paced, collaborative, team-centered work environment and enjoys solving problems autonomously and efficiently. The successful candidate will have experience that demonstrates strong office management and organizational skills to manage large volumes transactions, emails, data and physical and electronic documentation. The position also requires strong customer service skills and abilities including during times of high workflow.

Preferred education and experience include an associate's or bachelor's degree in accounting, finance, or closely related field, and four years of relevant and progressively responsible experience in accounting, budgeting, or position closely aligned with the duties, responsibilities and skills required. Additional education may substitute for some experience.

This is a full-time position with full benefits, paid hourly (overtime-eligible) at Grade 18 ranging from \$23.19 to \$29.22 per hour. Some overtime may be authorized and/or required. The full job description and employment application can be found online at www.wrangell.com/jobs.

To be considered, submit a cover letter, résumé, and completed employment application via e-mail to clerk@wrangell.com, or in person to City Hall, 205 Brueger St., Wrangell, AK 99929. **Applications will be accepted until end of business September 29, 2017.**

The City and Borough of Wrangell is an equal opportunity employer.

Lisa Von Bargaen
Wrangell Borough Manager

Publish: September 21 and 28, 2017

CITY AND BOROUGH OF WRANGELL

The Canvass Board will meet on **Thursday, October 5, 2017 at 12:30 p.m., in the Borough Assembly Chambers** to canvass the results of the Regular Election held on October 3, 2017.

Kim Lane,
MMC, Borough Clerk
City & Borough of
Wrangell, Alaska
Publish: September 21 & 28, 2017



NOTICE IS HEREBY GIVEN that the Board of Directors of the Southeast Alaska Power Agency (SEAPA) will hold a Regular Board Meeting on September 28, 2017 from 9:00 am to 5:00 pm AKDT at the Sunny Point Ballroom at The Landing Hotel in Ketchikan, Alaska. For additional information, please call (907) 228-2281.
Publish: September 21, 2017

Revised Notice
**FOR ABSENTEE VOTING THAT
BEGINS MONDAY, SEPTEMBER 18, 2017**

**DURING BUSINESS HOURS
FROM 9:00 AM TO 5:00 PM**
(Except that there will be no Absentee Voting available between 11:30 am and 12:30 pm)
**MONDAY THROUGH FRIDAY
AT CITY HALL**

**FOR THE OCTOBER 3, 2017 REGULAR ELECTION
QUALIFIED VOTERS MAY VOTE AN
ABSENTEE BALLOT UNTIL
5:00 P.M., Monday, OCTOBER 2, 2017**

For those voters who cannot VOTE ABSENTEE IN PERSON, you may submit an application to have your ballot mailed or faxed to you beginning Tuesday, September 4, 2017, at 9:00 am to 5:00 pm.

Please stop by the Borough Clerk's Office to apply.

Kim Lane, MMC, Borough Clerk
City & Borough of Wrangell, Alaska

Publish: September 7, 14, 21 and 28, 2017

**CITY AND BOROUGH OF WRANGELL
CITY HALL -
CHANGE OF HOURS**

Beginning on **October 2, 2017**, and continuing until further notice, the City Hall hours will modified as follows:

**Monday – Friday:
9:00 a.m. – 4:00 p.m.**

Kim Lane,
MMC, Borough Clerk
City & Borough of
Wrangell, Alaska

Publish: September 21 & 28, 2017

**CITY AND BOROUGH OF WRANGELL, ALASKA
NOTICE OF REGULAR ELECTION**

NOTICE IS HEREBY GIVEN that on the 3rd day of October 2017, there will be held in the City and Borough of Wrangell, Alaska, a Regular Election for the purpose of voting on the following City Offices.

Assembly:	Two – (3 Year Terms)
Port Commission:	One – (3 Year Term)
School Board:	One – (3 Year Term)
School Board:	One – (2 Year <i>Unexpired</i> Term until 2019)
Hospital Board:	Two – (4 Year Terms)
Hospital Board:	One – (2 Year <i>Unexpired</i> Term until 2019)

Kim Lane, MMC, Borough Clerk
City and Borough of Wrangell, Alaska

Publish: August 24, 31, September 7, 14, 21 and 28, 2017

PUBLIC NOTICE

For the upcoming City and Borough of Wrangell Regular Election of October 3, 2017, the following ordinance applies:

2.16.030 Write-in Candidates and Write-in Votes. Individuals who fail to file a declaration of candidacy but wish to run for office as a write-in candidate, must file with the borough clerk, a letter of intent no later than five p.m. on the Friday preceding the election (September 29, 2017) in which the candidate plans to participate.

Write-in votes cast for individuals **who do not file a letter of intent will not be counted.**

In order to vote for a write-in candidate, the voter must, in space provided, write in the candidate's name as the candidate's name appears on the letter of intent filed with the borough clerk. In addition, the voter must mark the oval opposite the candidate's name.

Stickers shall not be used.

Kim Lane, MMC, Borough Clerk
City and Borough of Wrangell, Alaska

Publish: August 31, September 7, 14, 21 and 28, 2017

**CITY AND BOROUGH OF WRANGELL
SURPLUS PROPERTY FOR SALE**

The City and Borough of Wrangell, is soliciting bids for the sale of various surplus property.

All surplus property is to be sold As-is, Where-is, and will be available for public review and inspection upon request, Monday through Friday beginning Wednesday, September 13, 2017.

The "list of items and bid forms" are available at City Hall, 205 Brueger Street, Wrangell, Alaska and online at www.wrangell.com under the Resource Center tab (Bids/RFPs and Auctions).

Bids must be enclosed in a sealed envelope marked: **"Surplus Property Sale"**

The City and Borough of Wrangell does not offer any warranty or guarantee on the condition of any equipment. Some items will require a Waiver and Release of Liability.

All bids must be received on or before:

Thursday, September 28, 2017 by 2:00 p.m.

at the Office of the Borough Clerk. Payment must be received from bidder within one week of bid opening.

Kim Lane, MMC, Borough Clerk
City & Borough of Wrangell, Alaska

Publish: September 21 and 28, 2017

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Lisa Von Bargaen
Wrangell Borough Manager

Publish: September 21 and 28, 2017

SAMPLE BALLOT

INSTRUCTIONS TO VOTER: To vote for the issue/candidate of your choice, fill in the oval next to the issue/candidate you want to vote for. Place your ballot inside the secrecy sleeve and then take your ballot to the ballot box.

If you make a mistake while voting, return the ballot to the election official for a new one. **A vote which has been erased or changed will not be counted.**

**CITY AND BOROUGH OF WRANGELL
OFFICIAL BALLOT
REGULAR ELECTION
OCTOBER 3, 2017**

Completely fill in the oval opposite the name of each candidate for which you wish to vote as shown:

<p>FOR ASSEMBLY MEMBER THREE YEAR TERM</p> <p>VOTE FOR NO MORE THAN TWO</p> <p>Rolland C. Howell <input type="radio"/></p> <p>Stephen Prysunka <input type="radio"/></p>	<p>FOR PORT COMMISSION THREE YEAR TERM</p> <p>VOTE FOR NO MORE THAN ONE</p> <p>Mark Mitchell <input type="radio"/></p>
<p>FOR SCHOOL BOARD THREE YEAR TERM</p> <p>VOTE FOR NO MORE THAN ONE</p> <p>Caitlin Cardinell <input type="radio"/></p> <p>Robert Rang <input type="radio"/></p> <p>Jessica Rooney <input type="radio"/></p>	<p>FOR SCHOOL BOARD UNEXPIRED TERM UNTIL OCTOBER 2019</p> <p>VOTE FOR NO MORE THAN ONE</p> <p>David Wilson <input type="radio"/></p>
<p>FOR HOSPITAL BOARD FOUR YEAR TERM</p> <p>VOTE FOR NO MORE THAN TWO</p> <p>Jennifer Bates <input type="radio"/></p> <p>Rebecca Christensen <input type="radio"/></p>	<p>FOR HOSPITAL BOARD UNEXPIRED TERM UNTIL OCTOBER 2019</p> <p>VOTE FOR NO MORE THAN ONE</p>

Published: September 14, 21 and 28, 2017